

**TOWN OF LONG VIEW
TOWN ALDERMEN MEETING
February 8, 2010**

The Town of Long View Board of Aldermen met on Monday, February 8, 2010 at 7:30 p.m. in the Town Council Chambers of the Government Center in Long View, North Carolina.

BOARD MEMBERS PRESENT: The following members of the Board were present: Mayor Pro Tem Vernon Moyer, Alderman Ken Bumgarner, Alderman John McDaris, Alderman Randall Mays, and Alderman Jackie Bowman

STAFF PRESENT: The following members of staff were present: Town Administrator David Epley, Town Clerk Stephanie Watson, Town Attorney Redmond Dill, Town Planner Charles Mullis, Public Works Director David Draughn, Water Plant Superintendent Rani Holland, Fire Chief Eric Shepherd, and Police Chief Cecil Rogers.

OTHERS PRESENT: Town resident Aaron Poland was in attendance.

MEETING CALLED TO ORDER: Mayor Pro Tem Vernon Moyer called the meeting to order and Alderman Jackie Bowman gave the invocation. Alderman Jackie Bowman requested a moment of silence in respect for Mayor Norman Cook and his family.

APPROVAL OF MINUTES: Mayor Pro Tem Vernon Moyer asked for approval of the minutes. Motion was made by Alderman Ken Bumgarner, seconded by Alderman Randall Mays to approve the January 11, 2010 minutes. The vote was unanimous.

AUDIT PRESENTATION BY SMITH, MILLER AND BUFF CPA, PA

Doug Smith of Smith, Miller and Buff CPA, PA presented to the Board the overview of the Audit Report. He explained that the Town of Long View's financial statements have received an unqualified opinion. He noted that the financial statements contained provisions for estimates and those estimates were taken into consideration in determining what was included in the financial statements.

Mr. Smith explained that they did not encounter any difficulties in performing the audit and any corrections were made as necessary.

Mr. Smith explained that one of the audit findings was related to a bank error for funds that were issued on June 28, 2009 when they should have been issued on July 1, 2009 by BB&T.

The other audit finding was for the separation of duties. Smith, Miller and Buff CPA, PA recognized that in an organization of the Town of Long View's size it is not practical to separate incompatible duties.

Donna Boyette of Smith, Miller and Buff CPA, PA and the Senior Auditor for the Town of Long View summarized the information from the audit report.

The Town of Long View's net assets exceeded its liabilities by \$14 million, an increase of approximately \$390,000 from the prior year. The debt in the General Fund increased \$220,000 to

\$660,000 in part due to the loan from BB&T for the future purchase of the leaf truck and the fire pumper truck in the 2009-2010 year. The debt in the water and sewer fund decreased \$570,000 to \$1.7 million. During the 2009 Fiscal Year the Raw Water Pump Station Project was completed. The Tailored Chemical Economic Development Grant Project was mostly complete with formal closing procedures scheduled to be conducted shortly after the closing of year end.

In the General Fund, General Fund Revenues were approximately \$2.9 million for the Fiscal Year ending June 30, 2009. The Expenditures were approximately \$2.7 million. Proceeds of the debt of the purchase of the truck were approximately \$475,000. The fund balance was approximately \$3.5 million.

In the Water and Sewer Fund, the Water and Sewer Fund Operating Revenues were approximately \$1.8 million. The Operating Expenditures were approximately \$1.9 million. Other non-operating revenue and expenditures came to approximately \$228,000. This resulted in an increase in the net assets of \$140,000 for the fiscal year June 30, 2009. The net assets were approximately \$8.6 million for that same period.

The current year net tax levy was up from the previous year as were the tax collections. The current year's tax collection was approximately \$1.1 million with a collection percentage of 94.62% which is slightly down from the collection percentage of 94.95% of the previous year.

Doug Smith of Smith, Miller and Buff CPA, PA wished to thank the Town for the chance to offer their company's services to the Town of Long View.

The Board of Aldermen wished to thank Smith, Miller and Buff CPA, PA for their services.

RESOLUTION OF THE TOWN OF LONG VIEW AUTHORIZING APPROVAL OF SETTLEMENT OF CONTESTED CASE: COALITION TO PROTECT THE CATAWBA V. N.C. ENVIRONMENTAL MANAGEMENT COMMISSION

Town Administrator David Epley introduced to the Board the Resolution of the Town of Long View Authorizing Approval of Settlement of Contested Case: Coalition to Protect the Catawba v. N.C. Environmental Management Commission.

Mr. Epley explained that after some mediations dealing with the question on whether water should be allowed to be transferred to the Concord-Kannapolis area, the coalition unanimously agreed to settle. The approval of the resolution would show the Town's agreement of the settlement.

Alderman Jackie Bowman asked who would look over the implementation of the water restrictions in that area to make sure that they are followed. Town Administrator explained that there are stipulations in the settlement and that Long View as members of the coalition would be able to request information. Water Plant Superintendent Rani explained that members of the coalition would be checking every year to make sure that the procedures in the contract are being followed.

Alderman Jackie Bowman asked about the restrictions of growth for that area. Town Administrator David Epley explained that there are some restrictions for development listed in the settlement.

Alderman Randall Mays noted that the settlement urges the Concord – Kannapolis area to look toward using more conservative “appliances” that would limit the amount of water consumption.

Motion by Alderman Randall Mays, seconded by Alderman John McDaris to approve the Resolution of the Town of Long View Authorizing Approval of Settlement of Contested Case: Coalition to Protect the Catawba v. N.C. Environmental Management Commission. The vote was unanimous.

DECIDE ON DATE FOR BUDGET RETREAT

Town Administrator David Epley informed the Board that the suggested date for the Budget Retreat was March 10, 2010 at 9:00 a.m. at the Winkler Activity Center.

Mr. Epley informed the Board that the projected time for the Budget Work Session is May 17, 2010. The second projected Budget Work Session is scheduled for May 24, 2010.

After a brief discussion, the Board declared the suggested dates of March 10, 2010 for the Budget Retreat and May 17, 2010 for the Budget Work Session would be acceptable.

ADMINISTRATOR'S REPORT

Project's Report

Maple Springs Laundry Project – Town Administrator David Epley informed the Board of the progress of the Maple Springs Laundry Project. He noted that Town Planner Charles Mullis received a copy of the Soil and Erosion Plan for the project.

He estimated that the site plan should be ready in about a week and once it is approved, the company plans to move quickly with construction.

Tailored Chemical Fire – Town Administrator David Epley informed the Board that there was a fire at Tailored Chemical Products. It was determined that a machine malfunction caused the fire.

Mr. Epley explained to the Board that Tailored Chemical Products has plans to rebuild the factory as it was before the fire.

1st Ave Circle NW Project – Town Administrator David Epley informed the Board that the project was close to completion.

Alderman Ken Bumgarner wished to recognize the Public Works Department for its work in getting water back to the Town's customers. He also wished to thank the affected residents for their patience during the time of construction.

Mayor Norman Cook's Funeral – Town Administrator David Epley wished to thank the Town of Long View staff for their assistance during the funeral and especially wished to recognize the Fire and Police Department for their service during the funeral.

Mr. Epley also wished to note that Mayor Norman Cook's family was very appreciative for the Town of Long View's assistance during the funeral.

Ethics Course – Town Clerk Stephanie Watson informed the Board that the online webinar for the Ethics Course would be on March 25, 2010 from 4:00-6:00 p.m. Ms. Watson added that all Board members would be required to take this course the first time. After that time as a Board Member is elected or re-elected into office, he/she would be required to take a two hour ethics course.

Ms. Watson informed the Board that the registration for the webinar version of the ethics course would be on February 12, 2010.

BB&T (Audit Information) – Town Administrator David Epley informed the Board about one of the findings in the Audit Report.

Mr. Epley explained that the Town met with its financial institution on June 26, 2009 at the request of the financial institution to close a loan for new debt for the 2009-2010 fiscal year. The bank was to set up a separate bank account for the loan proceeds after July 1, 2009. However, the bank set up the new account prior to July 1, 2009 and the Town was unaware that this had been done until we received our first statement in August 2009 for the month of July. Had the Town of Long View been aware the loan proceeds had been issued in June, we would have taken the steps necessary to record the proceeds in June rather than July.

Alderman Randall Mays requested that the Town of Long View send a letter to BB&T Local Government Finance showing the findings on the Town of Long View's audit report and explaining how it was affected by their actions.

The rest of the Board was in agreement with Alderman Randall Mays's suggestion.

OTHER BUSINESS

Mayor Pro Tem Vernon Moyer introduced town resident Aaron Poland who has expressed interest in getting more involved with the Town.

Town Attorney Redmond Dill requested information on the Maple Springs Project. He informed the Board that he believed it would be beneficial to the Town to add a provision to the contract in case the project does not finish as planned.

Town Administrator David Epley explained to the Board that he had previously spoken to Bob Daughtry of Maple Springs Laundry and Mr. Daughtry was agreeable to adding the clause on the contract.

After a brief discussion, the Board asked the Town to look into this matter.

ADJOURNMENT

Alderman Jackie Bowman wished to thank the Public Works Department for their hard work during the snow storm. He wished to thank the Police and Fire Departments for their work during Mayor Norman Cook's funeral. He also wished to thank the Long View staff for their work in dealing with the audit. Mayor Pro Tem Vernon Moyer, Alderman Randall Mays, Alderman Ken Bumgarner, and Alderman John McDaris agreed with Alderman Bowman's comments.

The Board of Aldermen wished to thank the Long View staff for their continuing hard work.

There being no further business, motion was made by Alderman Randall Mays, seconded by Alderman Ken Bumgarner to adjourn the meeting at 8:22 p.m. The vote was unanimous.

Stephanie C. Watson
Town Clerk

Vernon Moyer
Mayor Pro Tem