

**TOWN OF LONG VIEW  
TOWN ALDERMEN MEETING  
June 30, 2011**

The Town of Long View Board of Aldermen met on Thursday, June 30, 2011 at 7:30 p.m. in the Town Council Chambers of the Government Center in Long View, North Carolina.

**BOARD MEMBERS PRESENT:** The following members of the Board were present: Mayor Lee Little, Alderman Vernon Moyer, Alderman Ken Bumgarner, Alderman Randall Mays, and Alderman Jackie Bowman.

**BOARD MEMBERS NOT PRESENT:** The following members of the Board were not present: Alderman John McDaris.

**STAFF PRESENT:** The following members of staff were present: Town Administrator David Epley, Town Clerk Stephanie Watson, Town Attorney Larry W. Johnson, Finance Director James Cozart, Town Planner Charles Mullis, Public Works Director David Draughn, Fire Chief Eric Shepherd, Police Chief Cecil Rogers, and Police Officer Justin Roberts.

**OTHERS PRESENT:** Doug Chapman of McGill Associates was present.

**MEETING CALLED TO ORDER:** Mayor Lee Little called the meeting to order and Alderman Randall Mays gave the invocation.

**APPROVAL OF MINUTES:** Mayor Lee Little asked for approval of the minutes.

Motion was made by Alderman Vernon Moyer, seconded by Alderman Randall Mays to approve the June 13, 2011 Regular Meeting Minutes. The vote was unanimous.

**SECOND PUBLIC HEARING TO DISCUSS THE PROPOSED 2011-2012 BUDGET**

Mayor Lee Little declared open the second public hearing to discuss the proposed 2011-2012 Budget.

Town Administrator David Epley informed the Board that no changes were made from the first public hearing.

No members of the public were present or asked to be heard regarding the proposed budget. No letters or other correspondence, either for or against the proposed budget, was received.

There being no further discussion, motion was made by Alderman Vernon Moyer, seconded by Alderman Randall Mays to declare the public hearing closed. The motion passed unanimously.

**ADOPT PROPOSED 2011-2012 BUDGET**

Motion was made by Alderman Randall Mays, seconded by Alderman Ken Bumgarner to adopt the proposed 2011-2012 Budget as written. The vote was unanimous to adopt the proposed budget.

**PLANNING BOARD APPOINTMENTS**

Town Planner Charles Mullis informed the Board that the terms of office will expire in July, 2011 for Planning Board Members Shirley Lowman, Wayne Heffinger, and Harold Duckworth.

Mr. Mullis explained that he had asked these Planning Board members if they would like to be considered for re-appointment by the Board of Aldermen and all three have stated that they would be interested in serving another three-year term.

Mr. Mullis, on behalf of the Planning Board, requested that the Board of Aldermen of the Town of Long View approve the re-appointment of Shirley Lowman, Wayne Heffinger, and Harold Duckworth for another three year term. Mr. Mullis explained that if appointed their new term will expire in July, 2014.

Motion was made by Alderman Jackie Bowman, seconded by Alderman Ken Bumgarner to re-appoint Shirley Lowman, Wayne Heffinger, and Harold Duckworth as Planning Board Members. The vote was unanimous to approve the appointments.

**AWARD CONTRACT FOR THE 19<sup>TH</sup> STREET SEWER PROJECT CONTINGENT UPON LGC APPROVAL (DOUG CHAPMAN)**

Town Administrator David Epley explained that one of the requirements of the funding is that the Town award the bid through a resolution. Included with the resolution was a bid tabulation form and a recommendation to award the contract to Hickory Sand Company.

Town Engineer Doug Chapman explained that the 19<sup>th</sup> Street Sewer Project is being funded by a revolving loan from the North Carolina Department of Environment and Natural Resources, the Construction Grants and Loans Section. There are a number of steps for the Town to go through. They have to approve the Town and the contractor's disadvantage business outreach. It is part of the new requirements for the funding. The Town will have to solicit minority and women owned businesses to participate in the contract. The state will have to review all documentation as well as the bid tab. They will also need the resolution passed to award the bid. All this needs to be done before the Town can sign the contracts.

The paperwork will need to go to the Local Government Commission (LGC) for approval of the Town borrowing the money from the state. This will occur at the LGC's August meeting.

Mr. Chapman explained that a gentleman at the LGC explained that they should be able to review it, LGC approve it, and get the Town back the loan offer for the Board to accept at the regular August Meeting. The Town will then be able to draw down funds.

Mr. Chapman explained that the Town could award the contract, sign the contract, and allow the contractor to get started before the August meeting but the Town cannot request funds from the state for payment. He was not sure that the project would be far enough along for a contractor to submit an application for payment before the middle of August.

Mr. Chapman informed the Board that he is hoping that the contractor could start by the first of August. The contractor has been given a forty day milestone deadline to have the sewer completed to the Council of Governments facility and the water line in forty days. This will be about early to mid September if they did not start until the first of August.

Mr. Chapman informed the Board that the Town received five bids. The Hickory Sand Company from here in Hickory, NC was the apparent low bidder with the bid amount of \$423,425.60.

Motion was made by Alderman Vernon Moyer, seconded by Alderman Randall Mays to adopt the “Resolution of Tentative Award 19<sup>th</sup> Street NW Sewer Replacement Project (No. CS37067602)”. The vote was unanimous.

## **FINANCE REPORT**

### **Finance Report**

Finance Director James Cozart informed the Board that in the General Fund as of June 28, 2011, Revenues totaled \$2,647,450.40. That is an increase of \$65,000.00 in revenue over last year. The increase is due mainly to the return of the Town’s Sales and Use Tax to a more normal level. Expenditures totaled \$2,621,649.21. Expenses were down over \$75,000 from last year. The Town’s conservative attitude toward spending allowed it to have a very successful year in the General Fund. Revenues exceeded Expenditures by \$25,801.19.

In the Utility Fund as of June 28, 2011, Revenues totaled \$1,886,627.53. The Town collected 99.67% of its budgeted revenues for the year. As in the General Fund, the Town’s conservative nature with spending has allowed the Town to have a successful year. Expenditures totaled \$1,811,570.72. Revenues exceeded Expenditures in the Utility Fund by \$75,056.81.

Mr. Cozart informed the Board that the Town’s Department Heads were to be commended for controlling expenses. This allowed the Town to have a very successful year financially.

### **Budget Ordinance 02-10-11: Budget Transfer #1**

Finance Director James Cozart informed the Board that the ordinance was to decrease in the General Fund the “Maintenance & Repair Auto” line item (10-850-1700) by \$30,228.00. It was to increase “Contracted Services” line item (10-480-4500) by \$1,031.00; increase “Salaries & Wages” line item (10-560-0200) by \$12,000.00; increase “Contracted Services” line item (10-560-4500) by \$7,710.00; increase “Recycling Expense” line item (10-560-5900) by \$5,500.00; increase “Frye Cr Imp/28<sup>th</sup> St Prin” line item (10-900-1700) by \$3,325.00; and increase “Frye Cr Imp/28<sup>th</sup> St Int” line item (10-900-1800) by \$662.00.

The ordinance was to decrease in the Utility Fund the “19<sup>th</sup> St Sewer Line Debt Pmt” line item (30-900-2300) by \$19,000.00. It was to increase the “Chemicals” line item (30-811-3400) by \$14,000.00 and the “Contracted Services” line item (30-811-4500) by \$5,000.00.

Motion was made by Alderman Randall Mays, seconded by Alderman Ken Bumgarner to adopt Budget Ordinance 02-10-11: Budget Transfer #1. The vote was unanimous.

### **Budget Amendment: Ordinance No. 02-10-11: Budget Ordinance Amendment No. 5**

Finance Director James Cozart presented to the Board Budget Ordinance Amendment No. 5 which was to amend the Utility Fund budgeted amounts. In Ordinance No. 02-10-11: Budget Ordinance Amendment No. 5, Revenue in the Fund Balance Line Item (30-399-0000) was increased by \$36,742.00. In Expenditures, the Contracted Services Line Item (30-720-4500) was increased by \$36,742.00.

The purpose was to amend budget for 19<sup>th</sup> Street NW sewer replacement expenditures. Once the loan for the project is obtained, the Town will submit these invoices for reimbursement.

Motion was made by Alderman Jackie Bowman, seconded by Alderman Randall Mays to adopt Ordinance No. 02-10-11: Budget Ordinance Amendment No. 5. The vote was unanimous.

Alderman Randall Mays asked why the Property and Vehicle Tax Revenue has increased. Finance Director James Cozart explained that Catawba County has recently begun the Debt Setoff program that has collected revenue that is outstanding.

## **ADMINISTRATOR'S REPORT**

### **Projects Report**

**2<sup>nd</sup> Ave Sidewalk Project** – Town Administrator David Epley informed the Board that upon inspection of the work done on the 2<sup>nd</sup> Avenue Sidewalk Project, the Town determined that the work has not been done satisfactorily. The Town has now required the contractor to go back and to fix the sidewalk properly.

Town Engineer Doug Chapman informed the Board that the contractor did not understand the Town's expectations. The crooked wall will need to be removed and replaced as intended.

The sidewalk has both horizontal and vertical issues relative to the adjacent roadway which affects drainage and will ultimately affect the placement of curb and gutter for that portion of the sidewalk. These issues will be addressed.

Mr. Chapman said that he did not have a timeline as to when these issues will be taken care of.

Alderman Vernon Moyer asked what was the status of curbing and gutter. Mr. Chapman stated that the same contractor will handle the placement of curb and gutter. It was not included in the original budget.

Alderman Vernon Moyer asked if curb and gutter will be done beyond the guardrail. Mr. Chapman stated that the concrete curb will go where the asphalt curb currently is and the gutter will go out in front.

Alderman Vernon Moyer asked if the catch basin was actually draining. Mr. Chapman said that he believed that it was. It has a new top on it and it has a better opening.

Alderman Randall Mays stated that the sidewalk was needed as evidenced by the amount of foot traffic since it was constructed.

Alderman Vernon Moyer requested that the project be continually inspected during construction.

**Thank you** – Town Administrator David Epley thanked everyone for a very successful year.

**Maple Springs** – Alderman Randall Mays asked when the official opening ceremony would be for the new building. Mr. Epley stated that the event would occur in the next few months. He did not have a date at this time.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

Alderman Jackie Bowman wished everyone a very good Fourth of July and wished everyone to be safe. He appreciates the work of the staff.

Alderman Randall Mays said that he was thankful of the good year that the Town has had and he was looking forward to another year. He appreciates the employees and staff.

Alderman Vernon Moyer observed that that there was an area of the curb and gutter across the street from Town hall that has been removed and patched back temporarily. He asked if the Town would pour the curb and gutter back in a permanent condition the way it should be. Public Works Director David Draughn informed the Board that he would look into this issue.

Mayor Lee Little wished to thank the fine Town staff. He wished to recognize the officers who received thank you letters from Town citizens. The officers include Officers Coffey, Pitts, Hopkins, and Police Chief Cecil Rogers. He wished to thank the Fire and Police Departments for their hard work.

Alderman Ken Bumgarner recognized the Public Works Department for their hard work.

Mayor Little thanked the Town staff for their work.

Alderman Jackie Bowman asked if the lot at the old Masterbuilt building 28<sup>th</sup> Street could be used as a temporary parking lot. Alderman Vernon Moyer stated that he would not have an issue with it as he would rather have parking off the street.

Police Chief Cecil Rogers stated that he as well would rather have parking be in the lot than in the street.

Alderman Jackie Bowman stated that those who live on 37<sup>th</sup> Street wished to thank the Police Department for the improved conditions. He especially wished to thank Police Chief Cecil Rogers.

There being no further business, motion was made by Alderman Vernon Moyer, seconded by Alderman Randall Mays to adjourn the meeting at 8:03 p.m. The vote was unanimous.

---

**Stephanie C. Watson**  
Town Clerk, CMC

---

**Lee Little**  
Mayor