

**TOWN OF LONG VIEW  
BOARD OF ALDERMEN  
MEETING MINUTES  
MARCH 8, 2021**

The Town of Long View Board of Aldermen met in the Council Chambers of Long View Town Hall on Monday, March 8, 2021 at 6:30 p.m. Due to social distancing guidelines regarding COVID-19, the meeting was held over Zoom software and attendees were both physically present and electronically present.

**BOARD MEMBERS PRESENT (Physically):** The following members of the Board were present: Mayor Marla Thompson, Mayor Pro Tempore/Alderman Randall Mays, and Alderman Dallas Tester.

**BOARD MEMBERS PRESENT (Electronically):** The following members of the Board participated electronically: Alderman David Elder and Alderman Gary Lingerfelt.

**BOARD MEMBERS NOT PRESENT:** The following member of the Board was not present: Alderman Thurman VanHorn.

**STAFF MEMBERS PRESENT (Physically):** The following members of staff were present: Town Administrator David Draughn, Town Clerk Stephanie Watson, Finance Director James Cozart, Town Planner Charles Mullis, Public Works Director Chris Eckard, Fire Chief James Brinkley, Police Chief T.J. Bates, Deputy Fire Chief Tyler Keener, and Police Lt. Mike Ford.

**STAFF MEMBERS PRESENT (Electronically):** The following member of staff participated electronically: Town Attorney Jimmy Summerlin, Jr.

**OTHERS PRESENT (Electronically):** The following people were present over Zoom: No others were present.

**OTHERS PRESENT (Physically):** The following people were present physically: No others present.

**MEETING CALLED TO ORDER:** Mayor Marla Thompson called the meeting to order and Alderman Gary Lingerfelt gave the invocation.

**APPROVAL OF MINUTES:** Motion was made by Alderman David Elder, seconded by Alderman Randall Mays to approve the February 8, 2021 Regular Meeting Minutes. The vote to approve was unanimous.

**AYES:** Mayor Pro Tempore / Alderman Randall Mays  
Alderman David Elder  
Alderman Gary Lingerfelt  
Alderman Dallas Tester

**NOES:** None

**NOT PRESENT:** Alderman Thurman VanHorn

**FINANCE REPORT – FINANCE DIRECTOR JAMES COZART**

**General Fund Report**

Finance Director James Cozart informed the Board that in the General Fund at the end of February 28, 2021 with 67% of the budget year complete, revenues totaled \$3,193,065.87.

Expenditures totaled \$2,531,595.32.

Revenues exceeded expenditures by \$661,470.55.

The Town has collected 101% of projected estimates in ad valorem taxes due to the County be so stringent on delinquent taxes. All debt payments have been made for the year including for the new trucks.

**Utility Fund Report**

In the Utility Fund, revenues totaled \$1,433,019.65.

Expenditures totaled \$1,187,631.06.

Revenues exceeded expenditures by \$245,388.59.

**Budget Amendment No. 9**

Finance Director James Cozart stated that Budget Amendment No. 9 to Budget Ordinance 02-20-21 was to amend the General Fund Budget in the Planning Capital Outlay line item by \$31,831.00 and the Fire Department Capital Outlay line item by \$32,171.00. The total being \$64,002.00.

The purpose of Budget Amendment No. 9 was to purchase a 2021 Chevrolet Silverado for each department.

Motion was made by Alderman Randall Mays, seconded by Alderman Dallas Tester to adopt Budget Ordinance Amendment No. 9. The vote to approve was unanimous.

- AYES:** Mayor Pro Tempore / Alderman Randall Mays  
Alderman David Elder  
Alderman Gary Lingerfelt  
Alderman Dallas Tester
- NOES:** None
- NOT PRESENT:** Alderman Thurman VanHorn

**ORDINANCE NO. 02-20-21  
BUDGET ORDINANCE AMENDMENT NO. 9**

BE IT ORDAINED by the Governing Board of the Town of Long View, that the following Amendment be made to the annual budget ordinance for the fiscal year ending June 30 2021:

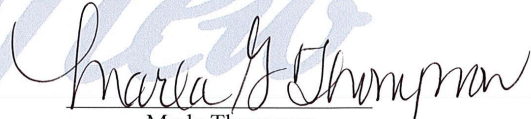
Section 1: To amend the General Fund budgeted amounts, the budget will be changed as follows:

	<u>Line Item</u>	<u>Increase</u>
Planning Dept. Capital Outlay	10-490-7400	\$31,831.00
Fire Dept. Capital Outlay	10-530-7400	\$32,171.00

	<u>Line Item</u>	<u>Increase</u>
Fund Balance	10-399-0000	\$64,002.00

**PURPOSE FOR AMENDMENT:**

To adjust the Planning and Fire departmental budgets for the purchase of a 2021 Chevrolet Silverado for each department.



Marla Thompson  
Mayor

Attest:



Stephanie C. Watson  
Town Clerk

Approved by Board of Aldermen on March 8, 2021  
Date

## **ADMINISTRATOR'S REPORT – TOWN ADMINISTRATOR DAVID DRAUGHN**

### **Catawba County CodeRed**

Town Administrator David Draughn informed the Board that the Town has discussed adding one more thing to the new Emergency Operations Center (EOC) setup: a system called CodeRed which is an emergency message notification system. The original plan was to bring the quote to the Budget Retreat because it costs approximately \$4,500 for a town to have a solo contract with CodeRed. Through some research, Town Clerk Stephanie Watson found out that Catawba County already has CodeRed and are partnering up with some of the surrounding towns to provide CodeRed on a per capita basis.

Recently Town Clerk Stephanie Watson, Police Chief T.J. Bates, Fire Chief James Brinkley and Mr. Draughn met with Karyn Yaussey of Catawba County about partnering with the County for CodeRed and the County would love to have the Town involved.

It would cost the Town approximately \$1,031 per year. The Town would have to investigate what database is already available with the current system and also work on building a new database for the Town. This would consist of collecting information from interested parties whether it be a phone number or an email. The Town will be able to send out emergency messages whether it be for fires, police issues, water line breaks, etc. It would be just for emergency purposes only.

With the Board's blessing, the Town will join this program.

Alderman Mays asked if it would be set up where multiple persons will be able to have the service in a house. Ms. Watson explained that she believed it was setup by using individual phone numbers and email.

Mr. Draughn stated that there will be several people at Town that will be able to send out messages as needed. The County did request that the Town keep it for emergency purposes only. Currently several towns are a partnered with Catawba County already including Conover, Newton, and Hickory. He was thrilled that the County was willing to partner with the Town because it will be more cost effective than doing it alone. Getting the original database in place may take some time. The Town will post how citizens can signup for CodeRed notifications on its webpage and Facebook. It may send out flyers or notes in the water bills if needed.

Even though the Town will be partnering with the County, the Town will be able to send out messages to residents of the Town of Long View only if the Town so chooses.

Alderman Mays asked about the County wide database. Mr. Draughn stated that whatever is in the County's database would go out County wide.

Motion was made by Alderman Dallas Tester, seconded by Alderman David Elder to allow the Town to proceed with partnering with Catawba County to get the CodeRed system in place for the Town of Long View. The vote to approve was unanimous.

**AYES:** Mayor Pro Tempore / Alderman Randall Mays  
Alderman David Elder  
Alderman Gary Lingerfelt  
Alderman Dallas Tester

**NOES:** None

**NOT PRESENT:** Alderman Thurman VanHorn

**Reminder of Budget Retreat Date**

Town Administrator David Draughn reminded everyone that the 2021-2022 Budget Retreat will be in the Council Chambers of Town Hall on March 22<sup>nd</sup> at 9:00 a.m.

**Recreation Center Requests – COVID Registration and Vaccines**

Town Administrator David Draughn informed the Board that Mayor Thompson was approached by Justin at Long View Drug about the possibility of using the Recreation Center for COVID Vaccination Day if he can get the vaccines.

Fire Chief James Brinkley stated that last week he spoke with Justin in regards to the vaccination clinic. Justin was looking for approval for use of the Recreation Center before he makes the request for the vaccine. He knows of a place that has received the vaccines from the government. Before he makes the request for the vaccine, he wants to make sure he has a place to hold the clinic.

Mr. Draughn stated that he was told that Justin would originally offer the vaccine to his clients which are Long View residents.

Mr. Draughn stated that he did not have a problem with it. The Town would expect that the clinic be run like the County is running it. More than likely, the Town would be around that day to help if needed.

Alderman Mays asked if it would be limited to Long View citizens.

Chief Brinkley stated that it would be limited to whoever signs up for it.

Mr. Draughn stated that the concern is that if Justin orders 100 vaccines and only uses 50, he probably will not be able to get any more.

Alderman Tester asked if it would be a problem of not having enough people. Mr. Draughn stated that he did not know if it would be a problem. He wouldn't think so.

Mayor Thompson stated that Justin would also need it again for the second shot.

Alderman Elder asked if the Town could put something on the sign out front to advertise it. Mr. Draughn stated that the Town would and would also put in on the website and Facebook if needed.

Mr. Draughn stated that Catawba County has also reached out to the Town about a COVID registration day.

Town Clerk Stephanie Watson stated that the Catawba County Public Health Department had contacted the Town about setting up a COVID registration center/station at the Recreation Center. They would use some of the Town's tables and chairs and setup in accordance with COVID guidelines. This registration station would be useful for low-income families that do not have internet at their homes. People would come to the Recreation Center and would be signed up for one or two appointments for COVID shots depending on the type. The County did not request a certain day to do this event and requested that the Town do so. They requested the Recreation Center due to the size of the facility and the location. They would not be giving shots at this event, just offering a place to register for shots.

Alderman Mays asked who would be the responsible party for cleaning up. How would the Town sanitize it?

Mr. Draughn stated that the Town would ask the county to clean up after use and the Town would probably help with cleanup.

Mayor Thompson stated that the Town has the sanitation spray that it could use for treating the facility.

Alderman Mays stated that he was all for getting everyone vaccinated that wants to get vaccinated. It is a need.

Chief Brinkley suggested that the Town not put a time on when the building can be used as it may be dependent on when Justin can get the vaccine.

Alderman Mays stated that if Justin were to get more doses at a later date, he should be allowed to use the building for that as well. He will probably need multiple dates anyway due to two of the vaccines requiring two shots.

Chief Brinkley stated that he and Mr. Draughn had spoken to Justin before the Johnson and Johnson shot was available. Not knowing which shot he will get, he may need one day or two days.

Motion was made by Alderman Randall Mays, seconded by Alderman Dallas Tester to allow for the COVID Registration station at the Long View Recreation Center and to allow Justin at Long View Drug to use the Long View Recreation Center as a location to administer the COVID vaccine.

**AYES:** Mayor Pro Tempore / Alderman Randall Mays  
Alderman David Elder  
Alderman Gary Lingerfelt  
Alderman Dallas Tester  
**NOES:** None  
**NOT PRESENT:** Alderman Thurman VanHorn

**OTHER BUSINESS & CLOSING COMMENTS BY THE BOARD OF ALDERMEN**

Mayor Marla Thompson stated that daylight savings time would happen on March 14<sup>th</sup>. Be sure to change your clocks.

**Comments by Alderman David Elder**

Alderman David Elder stated that he had an MRI scheduled on March 22<sup>nd</sup> in the morning. He did not know when he would finish that appointment. He may have a problem there. He went on to explain his condition.

Mayor Thompson stated that it would be okay if he was a little late.

Alderman Elder stated that he appreciated all the work of the administrators of the Town. He thanked Mr. Draughn.

He is glad to see Mr. Cozart back. His father-in-law was a good man.

**Comments by Aldermen Gary Lingerfelt**

Alderman Lingerfelt asked that everyone stay safe.

**Comments by Alderman Dallas Tester**

Alderman Tester stated that he would like to thank his Lord and Savior for the opportunity to serve his constituents and his Town. He thanked all the employees for all that they do. He welcomed Mr. Cozart back.

**ADJOURNMENT**

Motion was made by Alderman Dallas Tester, seconded by Alderman Gary Lingerfelt to adjourn the meeting at 6:48 p.m. The vote to approve was unanimous.

**AYES:** Mayor Pro Tempore / Alderman Randall Mays  
Alderman David Elder  
Alderman Gary Lingerfelt  
Alderman Dallas Tester

**NOES:** None

**NOT PRESENT:** Alderman Thurman VanHorn

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**Stephanie C. Watson**  
Town Clerk, CMC, NCCMC

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**Marla G. Thompson**  
Mayor

